



Island Bay School
Board of Trustees Meeting

May 18th, 2023 – 7 pm

Agenda item	Discussion
Karakia Whakawhanaungatanga	To open the meeting
1. Admin	1.1 Present Debs, Devon, Matt, Charli, Ashleigh, Crissie, Emily <i>In attendance: Caitlin, Jacqui, Thena, Shanon</i> 1.2 Apologies - 1.3 Declarations of interest None
2. Actions from Previous Meeting	2.1 Actions carried over
3. Strategic Discussions	3.1 Special Education Summary 2023 3.2 Reggio Presentation Thena and Shanon shared highlights from their professional development tour to Reggio Emilia in Italy, including their plan for ongoing development and leading change across the school.
4. Strategic Decisions	4.1 Resolution Sabbatical Leave Principal Resolution: For the purposes of covering the principal's sabbatical leave, Island Bay School Board appoints as temporary Acting Principal: Caitlin van Ballekom for the period from Monday 17 July 2023 until Sunday 20 August 2023, and Jacqui Innes for the period from Monday 21 August 2023 until Friday, 22nd September 2023. Motion to accept the Resolution Sabbatical Leave for Principal. Moved by Devon, seconded by Crissie. All in favour.
5. Monitoring	5.1 Financial Report - March and April Motion to accept the Financial Report for March and April. Moved by Matt, seconded by Ashleigh. All in favour. 5.2 Operations Report The Principal shared the Operations Report with the Board. Moved by Emily, seconded by Matt. All in favour. Motion to accept 10 Out of Zone Placements for the remainder of 2023. Moved by Charli, seconded by Crissie. All in favour. 5.4 Health and Safety -Term 1 2023 The Principal shared the Health and Safety Report with the Board.

<p>6. Administration</p>	<p>6.1 Confirmation of March Minutes <i>One change needed - 6.2 - 'adopt the CCTV <u>review</u>' - needs to be amended to say '<u>Camera Surveillance Guideline</u>' within school docs.</i> The Board moves to accept the March Minutes. Moved by Matt, seconded by Deborah. All in favour.</p> <p>6.2 Policy review as per schedule (See review Schedule for 2023) EDUCATION OUTSIDE THE CLASSROOM (board) EOTC Planning and Review EOTC Risk Management EOTC Coordinator EOTC External Providers EOTC Staff Competence EOTC Event Categories EOTC Communicating with Parents</p> <p>Action for the next Meeting: Crissie will update Policy Governance Framework 18.3. The board has reviewed and approved the EOTC Policy.</p> <p>The Board moves to accept the Policy Review Schedule.. Moved by Crissie, seconded by Devon. All in favour.</p> <p>6.3 Island Bay Schools- Self Audit Checklist- January 2023 The Board will defer the Self Audit Checklist to the June Meeting.</p> <p>6.4 Review Te Ara Huarau School improvement framework- Stewardship The Board reviewed the Te Ara Huarau School improvement framework.</p> <p>6.3 Internal Reviews- Term 1 2023 Deferred to next meeting.</p> <p>6.4 Island Bay Schools- Self Audit Checklist- January 2023</p>
<p>7. In committee</p>	<p>7.1 Staff Update</p>
<p>8. Meeting Closure</p>	<p>8.1 Agenda items for the next meeting</p> <p>8.2 Comment on meeting procedures and outcomes.</p>
<p>Karakia</p>	<p>To close meeting</p>
<p>Meeting closure - 9.45 pm</p>	

<p>Opening karakia</p> <p>Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei mauri ora!</p>	<p>Closing karakia</p> <p>Ka whakairia te tapu Kia watea ai te ara Kia tūruki whakataha ai Kia tūruki whakataha ai Hui e, tāiki e</p>
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