

Island Bay School Board of Trustees Meeting
17th August 2023
7 pm

Agenda item	Discussion	
Karakia	To open the meeting	Action
1. Administration	<p>1.1 Present Ashleigh, Caitlin, Crissie, Charlie, Emily In attendance: Jacqui (for duration of meeting), Phil (approx 7:14 - 7.30pm), Frank (7:28 - 7.50pm), Kaaran (7:53- 8.05pm)</p> <p>1.2 Apologies Devon and Matt</p> <p>1.3 Declarations of interest Jacqui declared an interest in out of zone placements. Jacqui is not participating in decision making.</p>	
2. Whakawhanaungatanga		
3. Actions from the Previous Meeting	<p>2.1 Actions carried over</p> <ul style="list-style-type: none"> - Board Self Audit (in progress) 	
3. Strategic Discussions	<p>3.1 Strategic Round-Up Caitlin and Jacqui shared a strategic update from the team.</p>	
4. Strategic Decisions	<p>4.1 Annual Audited Accounts - Recommendations</p> <p><i>The board ratifies the annual audited accounts.</i> -Moved by Crissie, seconded by Emily. All in favour.</p> <p><i>The Board acknowledges the annual audited accounts. In respect of recommendations 1, 2, 4 and 5 the Board accepts these recommendations and notes that action has already been taken to implement them. In respect of recommendation 3, the Board notes the auditor's concerns and will take that recommendation into account when considering future budgeting.</i> -Moved by Crissie, seconded by Emily. All in favour.</p>	Ratify.
5. Monitoring	<p>5.1 Financial Reports - June and July</p> <ul style="list-style-type: none"> - Budget Review <p><i>The Board accepts the financial reports for June and July.</i> Moved by Crissie, seconded by Emily. All in favour.</p> <p>5.2 Operations Report</p> <ul style="list-style-type: none"> - Cyclical Maintenance - exterior painting - Out of Zone Placements 2024 - Term Dates 2024 <p><i>The Board accepts the quote from QPG up to a total value of \$121,000. The specific schedule and blocks to be painted to be decided by the principal.</i> Moved by Emily, seconded by Crissie. All in favour.</p> <p><i>The Board accepts a total of 20 Out of Zone Places for 2024.</i> Moved by Charlie, seconded by Ashleigh. All in favour.</p> <p><i>The Board accepts the 2024 school dates.</i> Moved by Crissie, seconded by Charlie. All in favour.</p> <p>5.3 Health and Safety The Board notes the health and safety report.</p>	<p>Ratify.</p> <p>Decision.</p> <p>Decision.</p> <p>Decision.</p> <p>Note.</p>

<p>6. Administration</p>	<p>6.1 Confirmation of June Minutes The board confirms the June minutes. Moved by Charlie, seconded by Crissie</p> <p>6.2 Policy review as per schedule</p> <ul style="list-style-type: none"> ● Inclusive Education ● Māori Educational Success ● Learning Support <p>6.3 Code of Conduct Action: Crissie to make changes to the governance framework to incorporate the new code of conduct and other incidental changes. Discussed and board members accept the code of conduct.</p> <p>6.4 Appointment of Returning Officer - Mid-term School Board Elections The Board moves to accept up to expend up to \$2500 for the election process. The board will do an out of cycle agreement to appoint the returning officer. Moved by Crissie, seconded by Emily. All in favour.</p> <p>6.5 Candidate Presentations 1 and 2 In Committee Discussion</p>	<p>Decision</p> <p>Discussion and Note.</p> <p>Discussion and Action carried forward.</p> <p>Decision</p>
<p>7. In Committee</p>	<p>7.1 Selection of Co-opted Board Member</p> <p>7.2 Staffing Change 2024</p>	<p>Decision.</p> <p>Note.</p>
<p>8. Meeting Closure</p>	<p>81. Agenda items for the next meeting Board Self-audit Code of Conduct Governance Framework</p>	
<p>Karakia</p>	<p>To close meeting</p>	
<p>Meeting closure</p>		

<p>Opening karakia</p> <p>Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei mauri ora!</p>	<p>Closing karakia</p> <p>Ka whakairia te tapu Kia watea ai te ara Kia tūruki whakataha ai Kia tūruki whakataha ai Haumi e, Hui e, tāiki e</p>
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